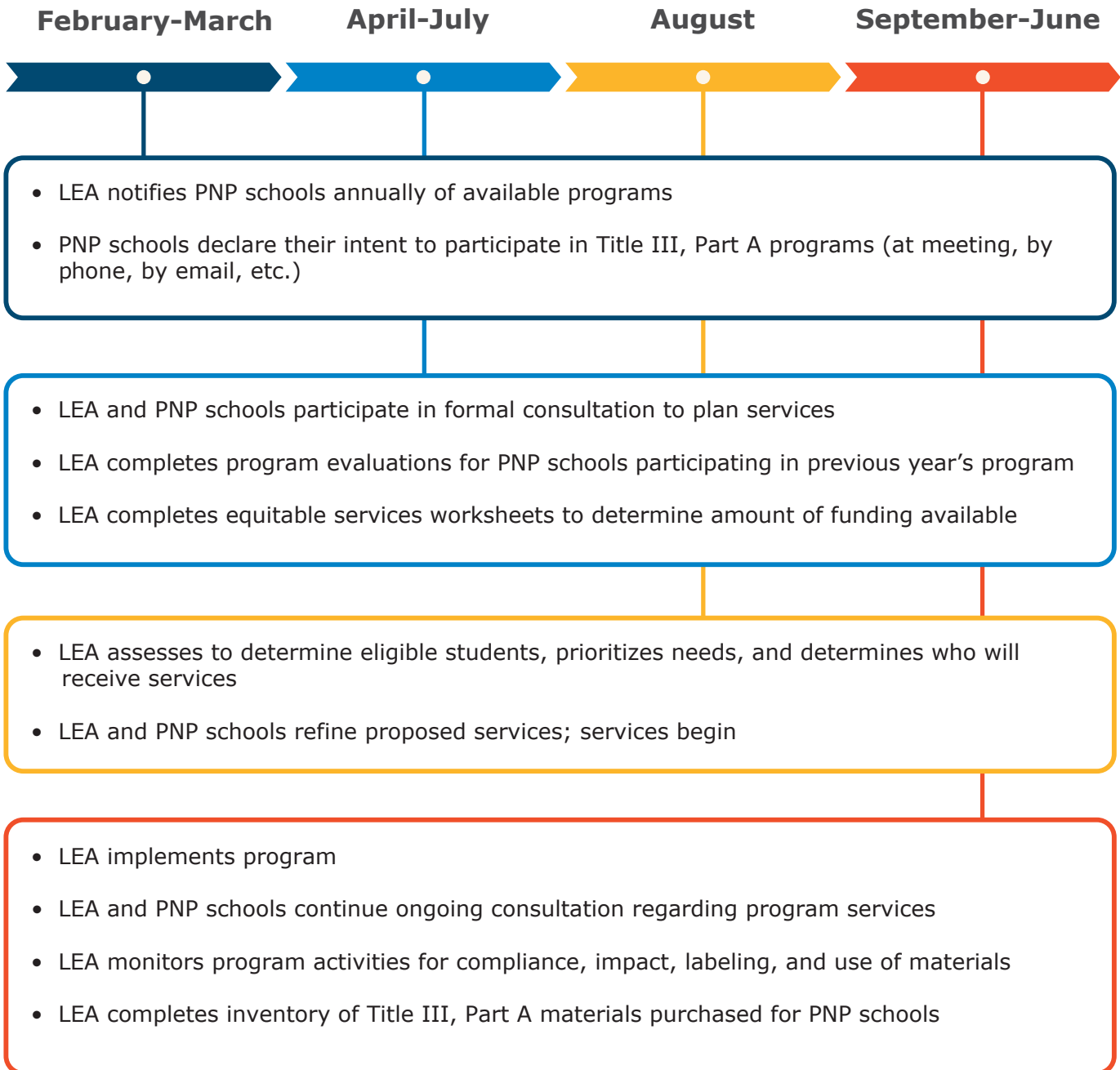


Timeline of Procedures

While there is no required timeline for meeting Title III, Part A compliance requirements for equitable services, the following sample schedule is offered to assist in planning.





Timely and Meaningful Consultation

The series of activities demonstrate how a meaningful consultation develops.



LEA must annually contact PNP schools of available Title III, Part A services (even if the PNP school has declined services in the past).



Initial contact should occur before the LEA submits its application for federal funding. If a PNP school notifies the LEA of its intent to participate in Title III, Part A services, the LEA should then begin the consultation process with the PNP school's representatives.



Consultation may occur in person, online, through email communication, or documented phone calls.



Consultation should occur before the LEA makes any decisions that affect the opportunities of the eligible PNP school's students, teachers, and other educational personnel to participate in services.



As part of the consultation process, the LEA must maintain documentation demonstrating that the consultation occurred prior to the LEA making any decisions.



Consultation should include a discussion of service delivery mechanisms that the LEA could use to provide equitable services.



Consultation should continue throughout the implementation and assessment of activities.



Maintaining Documentation

Documentation of program activities is critical to ensuring compliance with ESSA, Title III, Part A guidelines.

